Position Title: Head Teacher

Neighbors and Nature Afterschool Program

Established in 1946, the Denison Pequotsepos Nature Center, is a combination wildlife sanctuary, environmental education center and community resource. Neighbors and Nature Afterschool Program is an OEC Licensed program that provides students from Deans Mill School before and after school care. Neighbors and Nature cultivates a connection with the outdoors through outdoor play, games, animal encounters, hiking and environment science activities.

Position Summary

Under the supervision of the Afterschool Program Director, the Head Teacher is the primary facilitator of the school aged after school program. Working with the assistant teachers, the head teacher is responsible for developing and implementing education curricula and after-school activities to support the goals of the Neighbors and Nature.

Working hours: 20-25 hours per week Typically: Monday-Friday, hours 7-9 am and 3:30-6 pm. (hours will vary for early dismissal days) During summer the hours would increase to 40/week. Hours are negotiable with the possibility of full time year round work.

Job responsibilities include:

• Create a fun, engaging, safe, and healthy learning environment for children in the Neighbors and Nature After School Program
• Recognize & appropriately respond to all hazards & emergencies.
• Maintain CT state standards for childhood care centers, assisting with program participant forms & other paperwork, as needed.
• Work with Assistant Teachers and DPNC Educators to provide high quality nature-based education experiences to all Neighbors and Nature Students.
• Mentor assistant teachers to help provide high quality educational experience to our students.
• Design, plan, and teach a nature based outdoor play afterschool program that utilizes the play areas and trails of the Coogan Farm and Denison Pequotsepos Nature Center.
• Encourage the personal and social development of children.
• Maintain accurate attendance, snack menu and daily schedule.
• Cultivate relationships with After School Program participant families
• Participate and contribute in staff meetings.
• Maintain a relationship with our partner organization Precious Memories Place.
• Additional tasks as assigned by Afterschool Program Director and or Education Director.
Minimum Skill and Ability Requirements:

- Ability to maintain head teacher certification through the office of early childhood.
- Have at least 2 years prior experience in education, environmental education, formal and/or informal teaching, camps or similar experience working with children in a responsible and professional setting.
- Ability to maintain a positive attitude while working outside in all weather conditions.
- Experience with kids ages 5 to 11, leading games, crafts and activities.
- Ability to coordinate, organize/maintain records, and be proactive with all position duties.
- Professional communication skills with visitors, volunteers, and the general public.
- Possess the physical ability to work actively throughout the property in a variety of weather conditions.
- Hold and maintain throughout the duration of the Afterschool Program valid certification in the following: First Aid/CPR and Epi-pen/Medical Administration. If not current, must be willing to obtain valid certification prior to the start of employment.
- Must be at least 21 years old.
- Must provide proof of a Covid-19 vaccination.

Pay/Compensation

$15/hour

To apply

Please send cover letter and resume to:
Rob Reas, After School Program Director  rreas@dpnc.org
and
Kim Hargrave, Education Director  khargrave@dpnc.org